

# TAMIL NADU STATE JUDICIAL ACADEMY, CHENNAI

*Two days Training Programme for Judicial Officers*

*by*

*Master Trainers nominated by High Court of Kerala*

*on*

*Change Management and Ubuntu Operating System  
(Under the aegis of 13<sup>th</sup> Finance Commission Grant)*

*at*

*Tamil Nadu State Judicial Academy, Chennai.*

**16.03.2013- (Saturday)**

09.45 – 10.00 A.M.	<b>Welcome Address</b>  <b>by</b> DIRECTOR Tamil Nadu State Judicial Academy, Chennai.
<b>Session 1</b> 10.00 – 10.45 A.M.	<b>Change Management – Concepts, Importance &amp; Methodology</b>
<b>Session 2</b> 10.45 – 11.30 A.M.	<b>Basic Operating System Concepts – Why Ubuntu Linux – features &amp; benefits</b>
11.30 – 11.45 A.M.	<b>Tea Break</b>
<b>Session 3</b> 11.45 – 01.00 P.M.	<b>Ubuntu-Linux Practical Tips &amp; Technique – I (Understanding its Menus and managing Files &amp; Folders in Ubuntu with Practical Session with Hands On Practice by the participants)</b>
01.00 – 02.00 P.M..	<b>Lunch Break</b>
<b>Session 4</b> 02.00 – 03.45 P.M.	<b>Ubuntu Operating System Practical Tips &amp; Techniques – II (Practical Session with Hands On Practice by the participants)</b>
03.45 – 04.00 P.M.	<b>Tea Break</b>
<b>Session 5</b> 04.00 – 05.00 P.M.	<b>Ubuntu Operating System Practical Tips &amp; Techniques – III (Practical Session with Hands On Practice by the participants)</b>

**17.03.2013 - (Sunday)**

<b>Session 1</b> 10.00 – 11.30 A.M.	<b>Using Libre Office Writer in Ubuntu 12.04 – I</b> <b>(Practical Session with Hands On Practice by the participants)</b>
11.30 – 11.45 A.M.	<i>Tea Break</i>
<b>Session 2</b> 11.45 – 01.00 P.M.	<b>Using Libre Office Writer in Ubuntu 12.04 – II</b> <b>(Practical Session with Hands On Practice by the participants)</b>
01.00 – 02.00 P.M.	<i>Lunch Break</i>
<b>Session 3</b> 02.00 – 03.45 P.M.	<b>Using Libre Office Writer in Ubuntu 12.04 – III</b> <b>(Practical Session with Hands On Practice by the participants)</b>
03.45 – 04.00 P.M.	<i>Tea Break</i>
<b>Session 4</b> 04.00 – 05.30 P.M.	<b>Firefox Web browser and Google Search Tips &amp; Techniques</b>
05.30 P.M.	<b>Feedback Form to be filled by the participants</b>